



Board of Directors Application

Applications for the Board of Directors are continuously accepted.
 You can submit a brief bio in addition to this application.

Name _____ Company _____
 Title _____ Company Address _____
 Cell Phone _____ City/State/Zip _____
 Email _____ Business Phone _____

List your AAF-Black Hills or related leadership positions in other professional organization, civic groups or charities (e.g., Board of Directors/committees/volunteer activities).

Year(s)	Position	Organization/Details
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What is your experience in the advertising/communications industry?

List any awards or recognition you have received.

What is your vision for the future of the AAF-Black Hills?

What do you personally hope to achieve by being an AAF-Black Hills Board Member?

Areas of interest (committees)—*check all that apply*

- Membership Sponsorships ADDY Awards Programs & Events
- Fundraising Publications Student Outreach Public Service Campaign
- Diversity Social Executive Board Government Relations

Note the expectations for the Board of Directors below. It is assumed that potential nominees submitting this application for consideration as a Board Member understand and are willing to meet these requirements. For information on the requirements of committee service, contact the AAF-Black Hills.

Job Summary

All directors share responsibility for the programs, events and fiscal integrity of the club. The directors provide planning and guidance for the Ad Fed, institute and maintain its policies, assist in securing the financial resources required to sustain the organization, foster educational programs, and work to effectively market the organization and increase membership.

Responsibilities

- Participate in establishing the policies and goals that guide the future of AAF-Black Hills.
- Approve new membership applications, appointments, meeting minutes, monthly financial reports, annual budget and any expenditures over \$200.
- Address grievances and discipline members in cases of prejudicial or disruptive conduct.
- Approve a nominating committee and election slate and fill vacancies on the BOD by appropriate vote
- Review Bylaws amendments and make all decisions related to Club policies, image, goals and finances
- Actively participate in any fundraising campaigns to secure support for the Ad Fed
- Actively work toward the success of the membership recruitment and retention program
- Actively contribute to the success of Ad Fed programs and projects by providing input, encouraging attendance, assisting in sponsorship efforts, and attending programs and events.
- Attendance at 75% of the monthly meetings of the Board of Directors. By majority vote, the Board of Directors is empowered to remove a director who has missed three (3) Board meetings without a legitimate reason or who has demonstrated non-performance of duties as outlined in the Federation By-Laws. In the event of death, resignation, or removal of any director, the Board of Directors shall elect a successor who shall take office immediately and serve until the next annual election. If unable to attend a Board meeting, provide a written notice to the Executive Director or President.
- Chair a committee or serve on at least two committees

Time Required & Qualifications

- Serve on the Board of Directors for a term of (2) years. Terms start in June and commence in May
- Attend monthly Board of Directors meetings (1 hour) and strategic meetings as necessary
- Attend other committee meetings and fulfill committee duties as required
- Attend Ad Fed events and programs on a regular basis.
- Must be a member in good standing.

Questions and applications can be addressed to: AAF-Black Hills
PO Box 2975, Rapid City, SD 57709
605-939-0347
info@aafblackhills.org

I understand all the above and will promise to fulfill my duties as a Board Member.

Signature _____ **Date** _____